**KHURSHID SOAP OF CHECIMAL & OIL INDUSTRIES(PVT) LTD**

**USER MANUAL**

**NEELUM OIL MANAGEMENT SYSTEM**

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# Introduction

This software is designed for Khurshid soap of chemicals and oil industry. They deal with many kinds of products but we will put the light on their main product which is of oil. It’s sub department Neelum cooking oil is dealing with it. I am making software to automate their system. All data will be stored in database and the software using for database management is Microsoft SQL. There are six tables in database to store all the data:

* Customers
* Sales
* Expenditure
* Order
* Employee
* Expenditure type
* Ready products

# User Manual

The software we will be making is for the cooking oil management system. This system will be linked with the database, where all the records will be entered. This will have different tables based on different categories:

* Customers
* Sales
* Ready product
* Expenditure
* Orders
* Employees
* Receipt
* Expenditure type
* Records

This will work like after entering the login name and password the main screen will be appeared by all the above components. It depends now which component one want to use.

## Customers

If want to enter customers add on to customers table all the existing customers information will be appeared in the table. If want to add more customers a form will be present there with a submit button. When entering new customer will be added in the table.

Customers🡪Add new customers🡪Submit

Customers🡪delete🡪Submit

## Ready products

Now if want to add products, select the product table it will be same as customers but there have to enter product name like Neelum supreme, Neelum oil, Neelum banaspati etc. and their packing size in which it is available when entering it will be entered in table.

Ready Products🡪Add new Products🡪Submit

## Sales

Now talking about sales. To view sales, table will be present there customers name which one will enter in customer table. Those customers name will be appearing in the drop down. We can choose any customer from there with their balance. By clicking on save the data will be entered in table. There will also the option of add products to orders.

Sales🡪Add new Sales🡪Submit

Sales🡪Add Products to orders

## Add Product to Order

Sales will already have the option of add product to order when clicking on it products will already be present there, the one we added in ready products with the unit price already entered. Just have to choose the product and it’s quantity. Total will be automatically generated and click save.

Sales🡪Add product to orders🡪Save

By this the data will be entered in the order table.

## Expenditures

This table will be linked with the other table of expenditure type. Here one just have to enter the expenditure type id, cost etc. By clicking the submit button the details of expenditure will be entered in the table.

Expenditure🡪Add new expenditure🡪Submit

## Expenditure Type

This table will contain all the expenditures of the factory i.e. labor cost, material cost, maintenance, tax, transportation cost etc. by clicking this, table will be appeared with a form for entering new expenditures.one just have to choose expenditure type, date, and cost. Then by clicking expenditures will be shown in the table given.

## Orders

Here one can see all the orders. New orders can’t be added here. It will be In read only mode. And more than this this table will also be creating receipts. Through this table receipts will be generated. Just click on orders from the main screen all the orders will be appeared. Make the receipt which will be liked with sales clicking on the print button, receipt will be printed.

## NOTE:

1. **One don’t have to enter ID like for example if one chooses customer table then no need to add id in it as it’s text field and label is provided. Leave it empty. This system will automatically generate id when form will be submit. You can see ID in the table then.**
2. **In every table buttons like Add new customer, add new product are present because when clicking on any row in the table, that row’s data will be appeared in the form so because of this add button is present in every form.**
3. **In the expenditure table by deleting any record, record will not be deleted directly by clicking delete button until you go back to the menu and again open expenditure form.**